

Health Advisory Board Ordinance
CITC Chapter 145

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145.000 Background and Purpose

The Tribal Council adopts this Ordinance to establish a self standing Health Advisory Board to help the Tribal Council ensure that the Tribal Administration provides efficient, and effective health care to Tribal members and other eligible persons.

For several years a Health Advisory Board has existed under the provisions of the Coquille Indian Tribe Health Policies and Procedures. The Tribal Council has determined that it is appropriate to adopt this Ordinance so that the function, powers and duties of the Advisory Health Board are established as a matter of Tribal law.

It is the Tribal Council's intent that the Tribal Health Advisory Board be subject to all the provisions of the Tribal Committee Ordinance, with the exception that the Health Advisory Board shall be eligible to receive stipends in an amount established by the Tribal Council.

145.050 Jurisdiction

The Tribal Council adopts this Ordinance under the authority of CITC Chapter 141 and the Tribal Constitution.

145.100 Health Advisory Board

1. The Tribal Council establishes the Health Advisory Board subject to the provisions of this Ordinance.
2. Except as provided in this Ordinance, the Health Advisory Board shall be bound by the requirements of the CITC Chapter 144, the Tribal Committees Ordinance.
3. The Health Advisory Board shall be eligible to receive a stipend in an amount approved and appropriated by the Tribal Council.

145.200 Composition

The Health Advisory Board shall have six members. All members of the Board shall be Tribal members at least 18 years old, with the exception of the Coquille Tribal Health and Human Services Administrator. The Health Advisory Board shall consist of the following individuals, provided that only each member may satisfy only one of the following criteria:

1. One Tribal member at large,
2. One Tribal member who resides within the Tribal Service Area,
3. One Tribal member who resides outside the Tribal Service Area,

4. One Tribal member who receives primary care as a patient of the Coquille Indian Tribal Community Health Center, and
5. One member of the Coquille Tribal Council.
6. The Coquille Tribal Health and Human Services Administrator, regardless of Tribal Affiliation, provided that this member must not vote except in the case of a tie.

145.300 Purpose

The purpose of the Health Advisory Board as follows:

1. To consider the application of scarce health care resources among competing health care priorities.
2. To provide an advisory body to Tribal Council that is both responsive to the needs of the Tribal members and representative of their interests with respect to the allocation of available resources.
3. To promote the delivery of quality health care to Tribal members in a manner that accords with Coquille Tribal member needs and Tribal values.
4. To represent the interests and desires of all Tribal members and eligible individuals.

145.350 Meetings

The Health Advisory Board shall meet no less frequently than quarterly. Meetings shall take place in a location agreed to by the majority of Board members. The Board Chairperson shall notify all Board members by mail at least 10-14 days in advance of any regular meeting and an agenda will be sent with this notice if at all possible.

145.400 Duties and Powers of the Board

1. The Health Advisory Board shall:
 - a. Review and make recommendations to Tribal Council regarding proposed and existing Coquille Indian Tribe Community Health Center policies and procedures;
 - b. Review and make recommendations to Tribal Council regarding Coquille Indian Tribe Community Health Center budgets no less than annually.
 - c. Review programs and services performed by the Coquille Indian Tribe Community Health Center annually in accordance with the goals and priorities

identified within the CIT Five Year Strategic Plan make recommendations to Tribal Council;

- d. Sign and uphold Coquille Indian Tribe Confidentiality Statement;
- e. Otherwise adhere to the requirements of CITC Chapter 144;
- f. Perform projects assigned or approved by the Tribal Council. Projects assigned by the Tribal Council will be communicated to the Board in writing by the Tribal Executive Director or the Health and Human Services Administrator.

2. The Health Advisory Board will have the Power to:

- a. Convene regular meetings to perform the duties described in these bylaws, provided that the Board Chairperson will make a report to the Tribal council at least four times per year;
- b. Make reasonable use of Tribal facilities to meet and perform the duties described above;
- c. Organize work groups to assist board duties and activities; and
- d. Recommend budget(s), projects and proposals that articulate and provide support for specific duties and activities that could be undertaken by the board; or might result from a board recommendation.
- e. The Committee has no power to direct the actions of staff or to implement policy; except as expressly authorized by Tribal Council.

145.450 Tribal Administration Technical Assistance

- 1. Staff from the Coquille Indian Community Health Center will assist to organize, facilitate board meetings, provide basic office supplies, collect and distribute board meeting records and work products, and draft and distribute meeting minutes.
- 2. The Board Chairperson may delegate administrative tasks under these Bylaws to the Health and Human Services Administrator, provided that any delegation must be in writing and signed and dated by the Chairperson.

145.500 Preparation of Minutes

Minutes will be distributed or sent by the Board Chairperson to Board members no later than thirty (30) days after a Board meeting.

145.600 Severability

If any provision of this Ordinance is held invalid by a court of competent jurisdiction, the invalid portion will be severed and the remaining provisions shall continue in full force and effect.