

**Coquille Indian Housing Authority**  
**FY 2018 Indian Housing Plan (IHP)**

CIHA Board Presentation Notes  
June 15, 2017

- **Introduction**

- CIHA has four major reports per fiscal year.
  - The Indian Housing Plan or “IHP” is the equivalent of a grant application and is prepared at the beginning of the year.
  - The Self-Monitoring Assessment or “SMA” is an internal audit of all functions, not just financial, and occurs in mid to late summer. The SMA is included in the APR.
  - The Annual Performance Report or “APR” is the annual grant report submitted at the end of the year.
  - The annual independent financial audit is usually done soon after the APR.
- The report we are reviewing today is the FY 2018 Indian Housing Plan for the period Oct. 1, 2017 to Sept. 30, 2018.
- The white sections of the document are used for the IHP at the beginning of the year and gray sections are used for the APR at the end of the year.
- The IHP is due by July 18<sup>th</sup>, 75 days prior to the beginning of the program year. The APR is due by December 29<sup>th</sup>, 90 days after the end of the program year.
- The IHP sets out the Tribe’s planned uses of Indian Housing Block Grant funds for the period.
- The plan is prepared by CIHA and presented to the Tribal Council for review prior to submission to HUD.
- There will be a resolution approving submission of the plan to HUD on the July 13<sup>th</sup> Tribal Council agenda.
- Because a preliminary funding notice for the period has not been received yet, this initial submission is based on a estimate prepared by CIHA. It will be adjusted when the actual funding amount is known.
- The estimate of \$982,500 used for this report is based on the President’s proposed FY 2018 budget published May 23<sup>rd</sup> and conveyance of one Mutual Help unit in FY 2017.

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- **Pages 7-22**

- In addition to ongoing operations and activities, highlights of the FY18 IHP include:
  - Transition from the rental program to the HomeGO homebuyer program for one Tribal family (If funding is higher, a second may be added.)
  - Improvements to the front yard of one rental unit
  - Completion of the new Projects and Maintenance Operations and Storage Facility
- Modification of a rental unit to comply with Section 504 accessibility standards has been deferred due to funding uncertainty.

- **Pages 25-27**

- NAHASDA limits Planning and administration to 20%. Last year's actual was 19% based on the FY16 grant amount, 13% based on total funds expended.

- **Pages 31-33**

- Following are certifications that CIHA agrees to comply with applicable federal statutes and has the required insurance and policies, that the Tribe has reviewed and authorizes submission of the IHP, and that CIHA will use applicable Davis-Bacon and HUD-determined wage rates for maintenance and construction. Formal certification will be made by resolution at the Tribal Council meeting on July 13<sup>th</sup>. The remainder of the document is used for the APR at the end of the year.
- The anticipated submission date to HUD is July 14<sup>th</sup> or 17<sup>th</sup>. It will be submitted in Excel. The Word version will be provided as a supplement.

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**Other**

- The FY18 olink meeting will be held on July 27<sup>th</sup>. Assuming the group reaches agreement, the MOA resolution will be presented at the Tribal Council meeting on August 10<sup>th</sup>.
- Questions?
- Suggested Board motion:

“I move to approve the FY 2018 Indian Housing Plan and to forward the plan to the Tribal Council with recommendation for adoption and subsequent submission to HUD.”