



## COQUILLE INDIAN TRIBE

**Job Title:** Psychiatric Mental Health Nurse Practitioner  
**Department:** KO-KWEL WELLNESS CENTER (KWC)  
**Reports to:** Medical Director  
**FLSA Status:** Part-Time non-exempt  
**Salary Grade:** TBD  
**Location:** Coos Bay/North Bend

This position is a covered position as defined in the Coquille Indian Tribe Chapter 185 Child Protection Ordinance.

Candidate must pass a pre-employment drug screen and Criminal and Character Background Check.

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### SUMMARY OF MAJOR FUNCTIONS

Under the direct supervision of the Physician, the Nurse Practitioner serves as a medical provider at the Ko-Kwel Wellness Center and will provide same day access care for acute medical conditions.

### ESSENTIAL DUTIES AND RESPONSIBILITIES

1. Provide psychiatric and substance use disorder services to assigned patients to include diagnosis, mental status evaluation, pharmacologic management, risk assessment and use of physical examination, laboratory, imaging, and other discipline assessments, as necessary.
2. Orders and interprets diagnostic and therapeutic tests relative to patient's age-specific needs.
3. Prescribes appropriate pharmacologic and non-pharmacologic treatments.
4. Works within a team setting of primary care physicians, behavioral health specialists, and support staff.
5. Perform the required medical treatment on patients in an efficient, effective, and professional manner.
6. Assumes responsibility for assigned medical program services.
7. Coordinate referral services with appropriate staff, eg. if patient's medical needs are beyond the limits of the facility or practitioner.
8. Provides positive participation in committees, as assigned.
9. Assists with safety emergency preparedness, and disaster planning.
10. As necessary, serve in other areas of incumbent's discipline.
11. Other duties as assigned.

The above statements reflect the general duties and responsibilities necessary to describe the principle functions of the job as identified and shall not be considered as a detailed description of the work

requirements that may be inherent in the job.

#### **PHYSICAL DEMANDS**

Requires the ability to communicate orally, repetitive movement of the wrists, hands and/or fingers, often requires walking, standing, sitting for extended periods of time, raising or lowering objects, stooping and occasionally requires lifting up to 25 pounds. Will often be required to travel by automobile, commercial or private carrier. Local travel is frequently required, statewide and national travel is occasionally required. The individual must perform the essential duties and responsibilities with or without reasonable accommodation efficiently and accurately without causing a significant safety threat to self or others.

#### **REQUIRED KNOWLEDGE, SKILLS, AND ABILITIES**

Individuals must possess the following knowledge, skills and abilities or be able to explain and demonstrate that they can perform the essential functions of the job, with or without reasonable accommodation, using some other combination of skills and abilities.

1. Demonstrated competency working with adults, and geriatric patients.
2. Independent, mature judgment is required in dealing with individual patients, treatment plans, and referral of complex cases.
3. Ability to examine, diagnose, and provide medical treatment, seeking consultation as needed.
4. Ability to develop and maintain positive working relations with the Clinic staff, Tribal members and their families, as well as outside health professionals.
5. Possess awareness and sensitivity of Indian traditions, customs, and socioeconomic needs and ability to work effectively with diverse cultures.
6. Knowledge of regulations on the confidentiality of medical records (HIPAA).
7. Required to accept the responsibility of a mandatory reporter of abuse and neglect of infants and children, people who are elderly or dependent, individuals with mental illness or development disabilities or residents of nursing homes and other health care facilities. This includes reporting any evidence of physical injury, neglect, sexual or emotional abuse or financial exploitation.
8. First Aid/CPR certification required or ability to obtain within 90 days of employment.

#### **REQUIRED QUALIFICATIONS**

- A. Must pass and graduate from an accredited Nurse Practitioner educational program.
- B. Ability to obtain and maintain appropriated Board certification and licensure with the State of Oregon.
- C. Must have or be able to obtain proper licensure and registration for the prescription and dispensing of narcotics and controlled drugs.
- D. Must have or be able to obtain ACLS Certification if requested.
- E. Must be eligible for malpractice insurance.
- F. Current and valid Oregon driver's license in good standing with no insurability issues as determined by the Tribe's insurance carrier is required.