



Coquille Indian Housing Authority

2678 Mexeye Loop • Coos Bay, OR 97420

REQUEST FOR PROPOSALS AUDIT SERVICES

RESPONSE TO AUDITORS' QUESTIONS

published December 4, 2023

Question 1. The RFP notes it is anticipated that the award for the contract will be made January 8, 2024 and the final audit is to be submitted by March 24, 2024. Is there any consideration to a later date for a final submission (sometime before the uniform guidance due date)?

Response: The Authority is required to submit the final audit document to the bank by March 31, 2024, in compliance with the terms of its bond financing.

Question 2. Have there been any changes to the CFDA funding arrangements for the year ended 09/30/2023? The prior year appears to have been under CFDA 14.867, 21.023, 21.026.

Response: CFDA 14.867 IHBG-CARES and CFDA 21.023 UST ERA were fully expended during the period. The Authority did not receive any additional Federal funding.

The Authority did receive payment in advance from the State of Oregon for a Homeless Services grant. Program development is in process.

Question 3. How and where are your records kept? We perform a significant amount of our audit work remotely. This usually minimizes the onsite fieldwork. Are all of your records electronic? Specifically: a) recipient files, and b) expenditure support and payment records.

Response: Our files are all electronic except current recipient files and payroll.

Question 4. Did your prior auditor prepare the complete report? Or were their pages added to your report package?

Response: CIHA prepares the audit report except for the auditor's letters. Guidance is needed occasionally.

Question 5. When would your trial balance be available for the start of audit work?

Response: The trial balance is available on the day of award.