

COQUILLE INDIAN HOUSING AUTHORITY
BOARD OF COMMISSIONERS
REGULAR MEETING MINUTES

Date: September 25, 2025
Time: 2:45 p.m.
Place: Coquille Indian Housing Authority Office
2678 Mexeye Loop, Coquille Tribal Lands, Coos Bay, OR 97420

Notice: The meeting was scheduled by written notice on August 25, 2025, and confirmed by written notice on September 23, 2025.

Chair Doyle called the meeting to order at 2:45 p.m.

CALL TO ORDER

Waived.

INVOCATION

Vice Chair Hunter called the roll. Present were Chair Doyle, Vice Chair Hunter, and Commissioner Rocha. Commissioner Chambers was present by video conference. Commissioner Chase was expected to join the meeting in progress. Secretary/Treasurer More and Commissioner Garrett were absent, excused. A quorum was established.

ROLL CALL

QUORUM

CIHA staff members present were Executive Director Anne Cook, Operations Manager Debbie Dennis, Accounting Manager Marcy Chytka, Projects Supervisor Scott Platter, Housing Programs Manager Tracey Mueller, and Housing Programs Specialist Tiffany Hargis.

None.

PUBLIC COMMENT

Minutes of the July 31, 2025, regular meeting were provided in the meeting materials available online. (Copy attached to these minutes.)

MINUTES

Commissioner Rocha moved to approve the minutes of the July 31, 2025, regular meeting, seconded by Commissioner Garrett. Motion carried.

None.

AMENDMENTS
TO AGENDA

Resident Services, Homeowner Assistance Repair Program, Maintenance, Projects, and Accounting reports for July and August 2025 were provided in the meeting materials available online. (Copies attached to these minutes.)

DEPARTMENT
REPORTS

Housing Programs Manager Tracey Mueller, Operations Manager Debbie Dennis, Executive Director Anne Cook, Projects Supervisor Scott Platter, and Accounting Manager Marcy Chytka reviewed and responded to questions regarding the department reports.

Coquille Indian Housing Authority Board of Commissioners
Regular Meeting Minutes
September 25, 2025

Commissioner Chase joined the meeting by video conference at 2:57 p.m. Commissioner Chambers left the meeting at 3:00 p.m.

SPECIAL ORDER

Commissioner Chase moved to approve the department reports, seconded by Commissioner Rocha. Motion carried.

A flyer for the KRA barbecue held September 20, 2025, and Tribal Police Department reports for July and August 2025 were provided in the meeting materials available online. (Copies attached to these minutes.)

AFFILIATE
REPORTS

KRA Chair Tiffany Hargis reviewed and responded to questions regarding recent KRA activities.

Kilkich Residents
Association

Executive Director Cook reviewed and responded to questions about recent Tribal Police Department activities.

Tribal Police
Department

Commissioner Rocha moved to approve the affiliate reports, seconded by Vice Chair Hunter. Motion carried.

A Master Projects List dated September 25, 2025; proposed FY25 Self-Monitoring schedule; email from Jason Traylor dated August 27, 2025, regarding energy savings attributable to CIHA's warehouse solar installation; 2025 CIHA Board and Staff Financial Planning Training Materials; NAIHC Press Release dated July 27, 2025, regarding FY26 funding; National Association of Home Builders Eye on Housing dated August 6, 2025, regarding America's Housing Supply Crisis; memoranda from CIHA Attorney Ed Clay Goodman dated August 8, 2025, and September 4 and 5, 2025, regarding federal funding, legislative issues, and recent NAIHC activities; 2025 Oregon by the Numbers publication produced by Oregon State University and the Ford Family Foundation; and, Sole Mates Walking Guide for Coos Bay and North Bend were provided in the meeting materials available online. (Copies attached to these minutes.)

EXECUTIVE
DIRECTOR'S
REPORT

Executive Director Cook reviewed and responded to questions regarding the status of current work priorities, other active items, projects completed since the last report, and recent issues.

Commissioner Chase moved to approve the Executive Director's report, seconded by Commissioner Rocha. Motion carried.

Vice Chair Hunter shared that there may be a need for a laundromat on Tribal lands and wondered if a rental unit at the warehouse could be used for that purpose. Executive Director Cook noted that all of the warehouse rental units were currently leased to the Tribe and that the terms of the bond financing for construction restricted commercial

BOARD
COMMUNICATIONS

